

**Buchanan District Library
Regular Board Meeting
September 16, 2021**

Call to Order: President Molly Thornton called the meeting to order at 6:35 PM. Board members present were Molly Thornton, Jeanne Arbanas, Janet Kuhn, Nathanael Lyon and Karen McGuirt. Deb Miner and Karen Quasny were absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Jeanne Arbanas to accept agenda. Seconded by Karen McGuirt. Motion carried.

Recognition of Visitors: Dennis Iler was present to give an update on the AC.

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and Calendar: Motion made by Janet Kuhn to accept the August minutes as written. Seconded by Jeanne Arbanas. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Jeanne Arbanas to accept report. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

Public Relations & Fundraising:

- Meg reported that \$1,117.50 was made from the BBQ fundraiser, which included drinks and chips sold by the library. The calendar is nearing completion. It will be larger than last year, 12 x 12, and sell \$20 each instead of \$15. The first draft for the Annual Appeal is finished and ready to be discussed by the Fundraising Committee.

Library Policy:

- LoT policy: The Library of Things policy will be amended to include suspension of LoT borrowing privileges for patrons who chronically bring back items late.

Personnel: Nothing new.

Building:

- Cabling project quote: \$1,300 for the cable and \$2,000 for the electrical work needed to move the computers to the NE corner of the library. Meg may get at least one more quote. Jeremy Lane will finish up the LED lighting before the October 31 deadline.

Budget & Finance: No meeting

Technology:

- Report from 9/7/21 meeting. Meg would like to schedule another meeting to form a technology plan.

Director's Report: See report

Unfinished Business: Strategic Planning: Meg feels a full day with Board is needed. A tentative date of October 30th was set.

New Business: Annual Report: Meg would like to include it with the annual appeal. Just a one page report sent with the appeal letter.

Questions and Comments from Board Members:

Adjournment: Meeting adjourned at 7:42 PM

Next meeting: October 21, 2021 at 6:30 PM