

**Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
September 15, 2022**

Call to Order: President Molly Thornton called the meeting to order at 6:35 PM. Board members present were Molly Thornton, Jeanne Arbanas, Janet Kuhn, Nathanael Lyon, Karen McGuirt, Deb Miner, and Karen Quasny. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Deb Miner to accept agenda. Seconded by Karen McGuirt. Motion carried.

Recognition of Visitors: None

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and Calendar: Motion made by Karen Quasny to accept August minutes as written. Seconded by Janet Kuhn. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Nathanael Lyon to accept report with some minor adjustments to be made. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

Public Relations & Fundraising:

- Committee meeting scheduled for September 30 at 4:30pm.

Library Policy:

- LOT policy & procedures. Updates presented & will be voted on in October.

Personnel: Nothing new.

Building:

- Nothing new.

Budget & Finance:

- Annual Audit is scheduled for October 12th with Siegfried Crandall.

Technology:

- Two touch screen monitors are to be installed. One in the kids area and one at the self-checkout.

Strategic Plan:

- The committee worked on the Strategic Plan spreadsheet, which will track progress on tasks related to each Strategic Plan goal. The spreadsheet is available for all board members to view at any time on Google Drive.

Director's Report: See report

Unfinished Business: None

New Business: None

Questions and Comments from Board Members:

Adjournment: Meeting adjourned at 7:20 PM

Next meeting: October 20, 2022 at 6:30 PM