Call to Order:  Vice President Dennis Iler called the meeting to order at 6:32 PM. Board members present were Dennis Iler, Deb Miner, Molly Thornton, Jeanne Arbanas and Karen McGuirt. Absent were David Perez and Janet Kuhn. Director Meg Paulette represented the Library Staff.

Adoption of Agenda:  Motion made by Molly Thornton to accept agenda. Seconded by Jeanne Arbanas. Motion carried.

Recognition of Visitors:  None

Community Concerns:  None

Routine Business:
Correspondence:  None
Minutes and Calendar:  Motion made by Jeanne Arbanas to accept the August minutes as written. Seconded by Molly Thornton. Motion carried.
Financial Reports and Approval of Expenditures:  Motion made by Molly Thornton to accept report. Seconded by Karen McGuirt. Motion carried.

Committee Reports:
Public Relations & Fundraising:
- Report from snack bar fundraising, update on Calendar Fundraiser, first draft of Annual Appeal, and update on NSSN. $331 raised from snack bar. Calendars are to be ready to sell by November 1st. Annual appeal letter text is prepared. NSSN will have an online auction. Will have gift baskets and a two hour entertainment people can tune in to.
- A blood drive is planned for October 15th through the South Bend Medical Foundation. There is a need for 20 blood donors.

Library Policy:
- LOT policy & procedures. Board given a copy to review. Will vote on policy at next board meeting.

Personnel:  New employee Mindi Trotter started work on September 16th.

Building:
- Update on assessing the problem with the snowmelt system. Nothing has been settled relating to this problem.
Budget & Finance:
- The auditors pointed out that credits to the 731 account result in a deficit in our assets. They recommend that we add a media income line item under 4700 Other Revenue which will be 650 Media. The amount to be budgeted by the Finance Committee can be determined later. After discussion, it was decided to wait a month to work out the details and get Janet Kuhn’s input on the auditor’s recommendation.

Technology:
- Schedule meeting of the Technology Committee. Meg will contact committee members to set up meeting.

Director’s Report: See report

Unfinished Business: None

New Business: None

Questions and Comments from Board Members: Meg suggested the board think about a committee for selecting media for the library and possibly discuss it at the next meeting.

Adjournment: Meeting adjourned at 7:26 PM

Next meeting: October 15, 2020 at 6:30 PM