

**Buchanan District Library  
Regular Board Meeting  
October 21, 2021**

**Call to Order:** President Molly Thornton called the meeting to order at 6:36 PM. Board members present were Molly Thornton, Janet Kuhn, Deb Miner, Jeanne Arbanas, Karen McGuirt, and Karen Quasny. Nathanael Lyon was absent. Director Meg Paulette represented the Library Staff.

**Adoption of Agenda:** Motion made by Janet Kuhn to accept agenda. Seconded by Deb Miner. Motion carried.

**Recognition of Visitors:**

Brian Murphy of BJM Advisory Services, Inc. and Denis Iler were present.

**Community Concerns:** None

**Routine Business:**

- Correspondence: None.
- Minutes and Calendar: Deb Miner made a motion to accept the September minutes and the calendar as presented. Seconded by Jeanne Arbanas. Motion carried.
- Financial Reports and Approval of Expenditures: Jeanne Arbanas made a motion to accept the reports and expenditures as presented. Seconded by Karen McGuirt. Motion carried.

**Committee Reports:**

- Public Relations and Fundraising:  
Meg prepared a trifold annual report brochure to be included with the annual appeal letter.
- Library Policy:  
Due to occasional abuse of the LOT by some patrons, Meg presented an update to the current policy.
- Personnel:  
Janet Dehring gave her two-week notice on September 29<sup>th</sup>. Her last day was October 8<sup>th</sup>.
- Building:  
A Building Committee meeting was scheduled for November 2<sup>nd</sup> at 5:00 .  
The LED replacement lighting is almost completed.
- Budget and Finance: No meeting

- Technology: No meeting.

**Director's Report:** See report.

**Unfinished Business:**

- Strategic Planning:  
President Molly Thornton created a new Strategic Planning Ad Hoc Committee and appointed herself, Meg Paulette, Deb Miner, and Karen Quasny to the committee. The first meeting will be November 6<sup>th</sup> from 10 am – 2 pm.

Brian Murphy gave his thoughts about the future of Buchanan, the importance of the library in the city's future, and how to Strategic Planning can set the library up for long-term success.

**New Business:**

- New library hours:  
Meg presented the proposed new hours to the Board for approval. The proposed new hours are: closed on Sunday and Monday, open Tuesday – Friday from 9am to 7pm, and Saturday from 10am–4 pm. Janet Kuhn made a motion to approve the new hours. Seconded by Karen Quasny. Motion carried.

**Questions and comments from Board Members**

**Adjournment:** Meeting adjourned at 7:44 PM

**Next meeting:** November 18, 2021, at 6:30 PM