

Buchanan District Library
Regular Board Meeting
May 21, 2020
6:30pm
ON ZOOM

Call to Order: On zoom for a virtual meeting Dave Perez called the meeting to order at 6:32 pm. Also in virtual attendance include Meg Paulette, Janet Kuhn, Deb Miner, Karen McGuirt, Molly Thornton and Jeanne Arbanas.

Adoption of Agenda: Karen made a motion to adopt the agenda as presented, Janet seconded and all trustees voted yes.

Recognition of Visitors: none

Community Concerns: none

Routine Business:

Correspondence:

Minutes & Calendar: The calendar was reviewed. Jeanne made a motion to accept the minutes as presented, Karen seconded, all trustees voted yes.

Financial Reports and Approval of Expenditures: Molly made a motion to approve the reports as presented, Karen seconded the motion, all trustees voted yes.

Committee Reports:

Public Relations & Fundraising: none

Library Policy: Meg presented proposed guidelines for opening back up to the public at the end of this month. Molly made a motion to accept the proposed guidelines as presented, Jeanne seconded and all voted yes.

Personnel: The staff has been working from home hosting virtual programs and preparing and organizing for Summer Reading. Meg reviewed the changes ahead for the staff. Debbie Vervalin retired on April 30th, 2020 and plans will be made in the future to honor her long employment term.

Building: Rob from Pearson reached out regarding the re-inspection fee to inform us Pearson Construction will cover the cost of the fee, leaving the remaining balance still unsettled at this time.

Budget & Finance: The committee met on 5/19/2020 and discussed the upcoming budget proposal for 2020-2021. The proposed budget will be reviewed for approval at the regular June meeting.

Technology: none

Directors Report: see report.

Unfinished Business:

2020 Millage Update: The mailing for the millage is being finalized for mailing to 1,100 absentee ballots.

New Business:

Questions & Comments from board members: none

Dave Perez adjourned the meeting at 7:30pm.

The next meeting will be June 18, 2020 at 6:30pm.