

**Buchanan District Library
Regular Board Meeting
Thursday, May 19, 2022**

Call to Order: President Molly Thornton called the meeting to order at 6:32pm. Board members present were Molly Thornton, Jeanne Arbanas, Janet Kuhn, Deb Miner, and Karen Quasny. Nathanael Lyon and Karen McGuirt were absent. Director Meg Paulette and Assistant Director Erin Ross represented the Library Staff.

Adoption of Agenda: Motion made by Deb Miner to accept agenda. Seconded by Janet Kuhn. Motion carried.

Recognition of Visitors: None

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and Calendar: Motion made by Karen Quasny to accept the April minutes as written. Seconded by Deb Miner. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Jeanne Arbanas to accept report. Seconded by Janet Kuhn. Motion carried.

Committee Reports:

Public Relations & Fundraising:

Report from 5/3 meeting of the Building and Fundraising Committees was given. Meg mentioned that a copy of our Strategic Plan will be included when letters go out to library supporters. A big thank you to Janet Kuhn for her generous donation to help with the cost of printing and mailing materials.

Personnel: Nothing new

Building: Nothing new

Budget & Finance:

Report was given from the 5/18 Budget & Finance Committee meeting. Approve final budget amendments. Jeanne Arbanas made a motion to approve the budget amendments as presented. Seconded by Karen Quasny. Motion carried.

Technology: It was reported that extra funds are available to spend on technology, and Janet Kuhn suggested using the funds to purchase hardware for virtual meetings in the community room.

Director's Report: See report.

Unfinished Business:

Proposed change to Library Bylaws (Ethics Statement). The board will review and vote on changes at the June meeting.

New Business: None

Questions and Comments from Board Members: Janet Kuhn mentioned that Meg has asked our lawyer to look into the issue of the new areas of Galien and Bertrand township that are now part of Buchanan Community Schools but not part of our library district. There is potential to include these areas in our district and increase our tax revenue, but there could be difficulties associated with this as well.

Adjournment: Meeting adjourned at 7:40pm

Next meeting: June 23, at 6:30pm