

**Buchanan District Library
Regular Board Meeting
May 16th, 2019**

Call to Order: Janet Kuhn called the meeting to order at 6:29pm.

Board members present were Dennis Iler, Debi Brooks, Janet Kuhn, Karen McGuirt and Molly Thornton. David Perez was absent. Assistant Director Pamela Salo represented the Library Staff.

Adoption of Agenda: Motion made by Molly Thornton to accept agenda. Seconded by Karen McGuirt. Motion carried.

Recognition of Visitors: Alice Kring administered the trustee oath to Karen McGuirt.

Community Concerns: None

Routine Business:

Correspondence: MERS: Representative David Overly would like to meet with the Board to discuss MERS actuarial changes to take place in 2021. August was suggested. The fee for **Hungerford Nichols** to do our annual audit increased by \$200. After a brief discussion, Dennis Iler made a motion to accept the new price. Seconded by Molly Thornton. Motion carried.

Minutes and Calendar: Motion made by Molly Thornton to accept the April minutes as written. Seconded by Debi Brooks. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Molly Thornton to accept report. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

Public Relations & Fundraising: Nothing new.

Library Policy: August meeting planned..

Personnel: Second interview with Robert Walker for the Director position is scheduled for Wednesday, May 22nd at 4:30, followed by a 5:30 interview with Meg Paulette.

Building: Pamela presented Purchase Contingency Orders for two kitchen outlets to be added at a cost of \$521, adjustments to canopy \$390.58, paint transformer and shelf at employee entrance at an estimated cost of \$500, and paint employee breakroom \$245. Debi made a motion to approve signage adjustment, painting and additional outlets. Seconded by Karen McGuirt. Motion carried.

Budget & Finance: - amendments to the budget: Dennis Iler made a motion to approve amendments as written. Seconded by Molly Thornton. Motion carried.

Technology: No meeting.

Director's Report: See report.

Unfinished Business:

Letter to patrons: Nothing new.

New Trustee – City and School System: Sarah Ferris is a possible new trustee for the city position. Janet Kuhn gave her a tour of the library and Sarah expressed an interest after the tour.

Director Search: Covered in Personnel.

New Business:

Questions and Comments from Board Members:

Adjournment: Meeting adjourned at 7:49pm

Next meeting: June 19th at 6:30pm