

Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
Thursday, March 21, 2024 at 6:30pm

Call to Order: President Molly Thornton called the meeting to order at 6:35pm. Board members present were Molly Thornton, Janet Kuhn, Karen Quasny, Deb Miner, Nathanael Lyon and student representative Grant Waggoner. Karen McGuirt was absent. Dennis Iler, a member of the Building Committee, and Trinity Young, Media Assistant from Buchanan Middle School, were also in attendance. Director Meg Paulette Perez represented the Library Staff.

Adoption of Agenda: Motion made by Karen Quasny to accept agenda. Seconded by Janet Kuhn. Motion carried.

Public Comment: None

Routine Business:

Correspondence and Calendar:

- Correspondence: Pamela Williams letter regarding her loss of LOT privileges. The Board decided to not reinstate her LoT privileges at this time. Meg will send Pamela an email inviting her to submit a letter stating how she plans to follow LoT guidelines, or attend the next board meeting in person to speak with the board.
- Staff Training Day took place on Monday, March 11. Meg reported that the staff completed fire extinguisher training, reviewed the emergency procedures, worked with a representative from MCLS to learn more about NoveList and reader's advisory, and attended a private yoga session with Ulrike McCarty.
- Schedule a meeting of the Strategic Plan Committee to prepare annual survey. Was scheduled for 10:00am on March 28th.

Approval of previous meeting's minutes. Janet Kuhn made a motion to approve the minutes after the addition of Grant Waggoner's name to the attendance. Seconded by Karen Quasny. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Karen Quasny to accept report. Seconded by Deb Miner. Motion carried.

Committee Reports:

Public Relations & Fundraising: Nothing new

Library Policy:

- Schedule a meeting of the Policy Committee to begin working on policies for Flexshare with Buchanan Community Schools. Scheduled for April 17 at 5:00 pm.

Personnel: Emma Lysy resigned her part-time position in marketing due to her other obligations.

Building: Dennis Iler checked the roof last week and it is in good condition. After the entire board review the sealed bid submitted by Pearson Construction in response the library's RFP, Janet Kuhn made a motion to move forward with Pearson Construction for the renovations on the library's second floor. Seconded by Karen Quasny. Motion carried.

Budget & Finance: No meeting

Technology: Nothing new

Strategic Plan: March 28th meeting at 10:00am planned. Grant Waggoner will also attend.

Director's Report: See report.

Unfinished Business:

- Trustee vacancy due to resignation of Jeanne Arbanas. Trinity Young, Media Assistant at Buchanan Middle School, is considering applying for this position, and visited the board meeting tonight to aid in her decision.

New Business: None

Questions and Comments from Board Members: Karen Quasny mentioned that Phyllis Russell from the Art Center would like to see the Art Center, the Library, and other arts organizations work together to promote arts and culture events in Buchanan, including maintaining a monthly calendar of events.

Adjournment: Meeting adjourned at 7:45pm.

Next meeting: April 18, 2024 at 6:30PM