

Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
March 23, 2023 at 6:30pm

Call to Order: President Molly Thornton called the meeting to order at 6:30pm. Board members present were Molly Thornton, Janet Kuhn, Karen Quasny, Karen McGuirt, Deb Miner and Jeanne Arbanas. Board member Nathanael Lyon was absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Janet Kuhn to accept agenda. Seconded by Jeanne Arbanas. Motion carried.

Recognition of Visitors: Buchanan High School student Grant Waggoner was welcomed to the meeting.

Community Concerns: None

Routine Business:

Correspondence: Letter from Ashley Regal encouraging the library to explore the possibility of a “business incubator” program at the library.

Minutes and Calendar: Motion made by Karen Quasny to accept the February minutes after correction was made to the spelling of Grant Waggoner’s name. Seconded by Deb Miner. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Jeanne Arbanas to accept report. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

Public Relations & Fundraising: Meg did a brief review of the status of our matching fund raising in memory of Art & Helen Mayhew.

Library Policy: Board Members all agreed that Meg should send the proposed changes to library policies to the library lawyer for review.

Personnel: Meeting scheduled for April 4, 2023 at 2:00 pm.

Building:

- Proposal from Pearson regarding expansion project. Janet Kuhn made a motion to go forward with Pearson to submit drawings and an estimate for the expansion project. Seconded by Karen Quasny. Motion carried.

- New building insurance. Meg let the Board know the library has switched from Pioneer to Secura to cover the Library of Things and liabilities associated circulation of LoT items.

Budget & Finance:

- Opening a new bank account. It was agreed another account is needed. Janet Kuhn thought the library needs to have a working relationship with a Commercial Bank.

Technology: Board members suggested a survey be sent out to determine what kind of additional technology patrons would like to see in our library. A meeting has been scheduled for April 11, 2023 at 5:15.

- Strategic Plan Goals. After reviewing what has been accomplished so far, a meeting was scheduled for April 4, 2023 at 12:00.

Director's Report: See report.

Unfinished Business:

- Invite Student Representative to April meeting. After inviting Grant back for the April meeting the Board felt there should be an addition to the library by-laws to include a Student Representative at Board meetings.
- Working with the City/MMS Board on public art project on Days Ave. All Board members felt it is a good idea and would like to go forward with it.

New Business:

- Sign updated contract with Bertrand Township. President Molly Thornton and Secretary Jeanne Arbanas signed.

Questions and Comments from Board Members: Molly Thornton expressed the opinion that the library has run out of space for more projects and the upstairs renovations need to be centered on the needs of the library. The rest of the board agreed.

Adjournment: Meeting adjourned at 8:10pm.

Next meeting: April 20, 2023 at 6:30PM