

**Buchanan District Library
Regular Board Meeting
March 19, 2020**

Call to Order: President David Perez called the meeting to order at 6:32pm. Board members present were David Perez, Molly Thornton, Dennis Iler, Janet Kuhn, and Deb Miner. Karen McGuirt and Jeanne Arbanas were absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Deb Miner to accept agenda. Seconded by Janet Kuhn. Motion carried.

Recognition of Visitors: None

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and Calendar: Motion made by Deb Miner to accept minutes and calendar as presented. Seconded by Dennis Iler. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Molly Thornton to accept report. Seconded by Deb Miner. Motion carried.

Committee Reports:

Public Relations & Fundraising: No meeting.

Library Policy:

Suggested addition to patron code of conduct from February meeting. Motion made by Janet Kuhn to accept addition to patron code of conduct from the February meeting. Seconded by Molly Thornton. Motion carried.

Personnel:

How to handle staff time/pay during closing. All Board members were in agreement that staff should receive their regular pay during the closing of the library due to the Covid-19 pandemic.

Building: Nothing new

Budget & Finance:

Report from March 11 Budget and Finance Committee. Molly Thornton made a motion to accept budget amendment as presented. Seconded by Dennis Iler. Motion carried.

Technology: Nothing new.

Director's Report: See report.

Unfinished Business:

Strategic planning

Survey ready to be sent out: Will wait a couple weeks to send out survey.

2020 Millage planning

Resolution with ballot language will be ready for April meeting

New Business:

Plans during library closure: Library will provide patrons with curbside pickup for as long as we are allowed to do so.

Questions and Comments from Board Members: Board members expressed their appreciation for Meg and all she is doing during the Covid-19 epidemic.

Adjournment: Meeting adjourned at 7:12PM.

Next meeting: April 16th at 6:30PM