

BUCHANAN DISTRICT LIBRARY
Regular Board Meeting
Buchanan District Library Community Room
June 15, 2023 at 6:30 pm

Call to Order: President Molly Thornton called the meeting to order at 6:31 pm. Board members present were Molly Thornton, Deb Miner, Janet Kuhn, Karen Quasny, Jeanne Arbanas, and Nathanael Lyon. Karen McGuirt was absent. Director Meg Paulette Perez represented the Library Staff.

Adoption of Agenda: Motion made by Karen Quasny to accept agenda. Seconded by Deb Miner. Motion carried.

Recognition of Visitors: Buchanan High School student Grant Waggoner attended the meeting.

Community Concerns: None

Routine Business:

Correspondence: Meg received a letter of engagement from the libraries auditor. Meg then read a letter received from Hannah Payeur requesting to have her LOT privileges reinstated. The Board decided to reinstate her privileges with the condition that if she is late one time she will lose her LOT privileges again.

Minutes and Calendar: Motion made by Janet Kuhn to accept the May minutes as written. Seconded by Karen Quasny. Motion carried.

Board President will appoint committee members for 2023-24. Committee members remained the same except for the addition of Peter Lysy and Wendy Chapman to the Building Committee.

2023-24 board meeting schedule will be set. Schedule will remain the third Thursday of the month at 6:30pm.

Set holiday closing schedule for 2023-24. The Board approved the schedule Meg presented with the exception of the Juneteenth holiday which will be revisited at the July Board meeting.

Financial Reports and Approval of Expenditures: Motion made by Nathanael Lyon to accept report. Seconded by Jeanne Arbanas. Motion carried.

Committee Reports:

Public Relations & Fundraising: Fundraising Committee meeting scheduled for July 19th at 5:30pm.

Library Policy:

Meg is still waiting to receive the policies we recently purchased from Foster Swift in order up update our policy manual.

Personnel:

Employee reviews and goal-setting. Meg has met with about half of the employees so far, and feels the meetings are going well.

Building: Meg would like to schedule a combined meeting of Building and Finance Committees. To be determined at the next Board meeting.

Budget & Finance:

Final 2022-23 Budget Amendments: Karen Quasny made a motion to approve budget amendments as presented. Seconded by Jeanne Arbanas. Motion carried.

2023-24 Budget Resolution: The resolution was offered by Jeanne Arbanas and supported by Karen Quasny. All present approved by roll-call vote. Janet Kuhn made a motion to adopt the resolution and was seconded by Deb Miner. Quasny, Kuhn, Thornton, Arbanas, Lyon, and Miner voted aye, no trustees voted nay. Karen McGuirt was absent. President Molly Thornton declared the motion carried and the resolution adopted.

Technology: Nothing new to report

Strategic Plan

Goal Tracking progress for 2022-23: Meg presented accomplishments made so far. Almost 60% of goals have been met.

Schedule a meeting of the Strategic Plan Committee: Meeting scheduled for July 22nd at 12:00.

Director's Report: See report.

Unfinished Business:

Update on Days Ave public art project in partnership with the City/MMS: Meg is continuing to work with the Buchanan MMS group and the Roti Roti Art Center, with the goal of having the artwork installed in the spring of 2024.

New Business:

Election of Officers: Per agreement from current officers, Nathanael Lyon made a motion to keep the officers the same. Seconded by Janet Kuhn. Motion carried.

Board member terms. All expiring terms were reaffirmed.

Questions and Comments from Board Members: Meg received praise from Board members for a job well done all around.

Adjournment: Meeting adjourned at 7:56pm

Next meeting: July 20, 2023 at 630pm