

Buchanan District Library
Regular Board Meeting
June 19th, 2019

Call to Order: President David Perez called the meeting to order at 6:26 pm. Board members present were David Perez, Denis Iler, Debi Brooks, Janet Kuhn and Molly Thornton. Karen McGuirt was absent. Assistant Director Pamela Salo represented the Library Staff.

Adoption of Agenda: Motion made by Molly Thornton to accept agenda. Seconded by Janet Kuhn. Motion carried.

Recognition of Visitors: Soon to be Director Meg Paulette.

Community Concerns: To offset a potential hazard, Debbie VerValin will put reflective tape on the front entry to make visibility clear.

Routine Business:

Correspondence: MERS schedule visit with Mike Overly: Pamela will schedule a meeting for the August board meeting.

Minutes and Calendar: Motion made by Janet Kuhn to accept the May minutes after correction to May correspondence. David Overly to be changed to Mike Overly. Seconded by Debi Brooks. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Molly Thornton to accept report. Seconded by Denis Iler. Motion carried.

Committee Reports:

Public Relations & Fundraising: None

Library Policy: None

Personnel: August 21 emergency training day: Fire Inspector agreed to review the policy and assist with training day. Police will also be contacted to help.

Building: Fire Inspector's requirements, signage & fire lane: Requirements were presented to Pearson for an estimate to fulfill electrical requirements. It will be a total of \$3695. Janet Kuhn made a motion to approve PCOs 29, 30, 31, and 32 as discussed. Molly Thornton seconded.

Budget & Finance: Budget for 2019-2020 & MERS Actuarial Valuation Report: Pamela presented the MERS Report. Dennis Iler made a motion to accept the budget and MERS Report as presented. Seconded by Debi Brooks.

Technology: No meeting.

Director's Report: See report.

Unfinished Business:

Letter to patrons: Nothing new.

New Trustee: Jeanne Arbanas has submitted her application to the school system for the library board trustee position open due to Debi Brooks' term being up.

New Business:

Open House: It was agreed that the open house needs to be postponed until the elevator is complete. August is a possibility.

Questions and Comments from Board Members: David Perez said he will stay on as a trustee and will continue as Board President if the other trustees want him to. All were happy he is continuing.

Adjournment: Meeting adjourned at 7:23pm

Next meeting: July 19th at 6:30pm