

**Buchanan District Library  
Regular Board Meeting  
Buchanan District Library Community Room  
February 15, 2024 at 6:30**

**Call to Order:** President Molly Thornton called the meeting to order at 6:31 PM. Board members present were Molly Thornton, Janet Kuhn, Deb Miner, Karen Quasny, Nathanael Lyon, and Grantland Waggoner. Karen McGuirt was absent. Director Meg Paulette Perez represented the Library Staff.

**Approval of Agenda:** Motion made by Karen Quasny to accept agenda. Seconded by Deb Miner. Motion carried.

**Public Comment:** None

**Routine Business:**

**Correspondence and Calendar:**

- No correspondence
- Personnel Policy changes submitted last month will be approved during committee reports.
- Annual staff day scheduled for March 11 and will include fire extinguisher training.
- Budget Amendments will be approved during committee reports.

**Approval of previous meeting's minutes:** Motion made by Janet Kuhn to approve minutes. Seconded by Nathanael Lyon. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:**

- Report from January 25 meeting: It was decided to keep NSSN where it has been on the calendar and add a summer fundraiser. Possible fundraisers are a 5K run or a trivia night. The target would be to start in 2025 for the 5K run. A Trivia Night may be considered for this summer.

**Library Policy:**

- Approve final Personnel Policy changes. Janet Kuhn made a motion to approve amended Personnel Policy as presented. Seconded by Deb Miner. Motion carried.

**Personnel:** Nothing new to report.

**Building :** Nothing new to report.

**Budget and Finance:**

- Approve Budget Amendments. Nathanael Lyon made a motion to approve the budget amendments as presented. Seconded by Karen Quasny. Motion carried.

**Technology:** Consider the addition of Mango Languages subscription for next budget year.

**Strategic Plan:** Nothing new to report.

**Director's Report:** See report.

**Unfinished Business:**

- Trustee vacancy due to the resignation of Jeanne Arbanas. Numerous names were mentioned, but some did not live in our service area and therefore cannot serve as board members. Steve Raglin may be interested in becoming a Board Member.

**New Business:**

**Questions and Comments from Board Members:** Karen Quasny said she was happy to see an increase in the number of non-fiction check outs. Meg pointed out some upcoming events in the newsletter and invited the Board to attend and/or help promote.

**Adjournment:** Meeting adjourned at 7:50 PM

**Next meeting:** March 21, 2024 at 6:30 PM