

**Buchanan District Library  
Regular Board Meeting  
Buchanan District Library Community Room  
February 16, 2023 at 6:00pm**

**Call to Order:** President Molly Thornton called the meeting to order at 6:03 PM. Board members present were Molly Thornton, Janet Kuhn, Deb Miner, Karen Quasny and Nathanael Lyon. Karen McGuirt and Jeanne Arbanas were absent. Director Meg Paulette represented the Library Staff.

**Adoption of Agenda:** Motion made by Janet Kuhn to accept agenda. Seconded by Deb Miner. Motion carried.

**Recognition of Visitors:** Ashley Regal from the City of Buchanan attended the meeting to talk to the Board about her plans for a business incubator on Days Avenue and how renovations to the library's second floor could work in tandem with the city's efforts. She also talked about ways the library could raise the money for the proposed renovations.

**Community Concerns:** None

**Routine Business:**

- **Correspondence:** None
- **Minutes and Calendar:** A motion was made by Karen Quasny to accept the January minutes as written. Seconded by Janet Kuhn. Motion carried.
- **Financial Reports and Approval of Expenditures:** Motion made by Nathanael Lyon to accept report. Seconded by Deb Miner. Motion carried.

**Committee Reports:**

- **Public Relations & Fundraising:**
  - Matching Campaign update. The campaign was announced on January 27. As of February 15, \$5,825 has been raised. The match will continue through July 1.
- **Library Policy:**
  - Updated Policy Manual: Board members will look over the Policy Manual and make suggestions for changes to be made at the March meeting.
- **Personnel:** No meeting.
- **Building:** After Ashley Regal's presentation, Board members agreed the library should consider renovating the entire upstairs rather than a portion of it. The Building Committee will meet March 1 at 4:30.
- **Budget and Finance**

- **Budget Amendments:** Karen Quasny made a motion to approve budget amendments as presented. Seconded by Nathanael Lyon. Motion carried.
- **Technology:** No meeting
- **Strategic Plan:** Will postpone review of the Strategic Plan until the March meeting due to the absence of two board members.

**Director's Report:** See report.

**Unfinished Business:** None

**New Business:**

- Consider the addition of a Student Representative to the Library Board: Sophomore Grant Waggoner was suggested by the school principal
- Working with the City/MMS Board on public art project on Days Avenue: Art will be printed on vinyl banners and displayed on our building. Meg is concerned about the system to be used to display the art, and thinks the projected June date is too soon to have it completed. It will be funded by grants secured by the City of Buchanan.

**Questions and Comments from Board Members:** Janet Kuhn is a member of The Buchanan College Club who raises money to give interest free loans or grants to high school students. Janet would like to buy eight tickets to donate to the library.

**Adjournment:** Meeting adjourned at 8:09 PM

**Next meeting:** March 23 (4<sup>th</sup> Thursday), 2023 at 6:30 PM