

BUCHANAN DISTRICT LIBRARY

At a regular meeting of the Board (the "Board") of the Buchanan District Library (the "Library"), held at the Library on Thursday, June 16, 2016, at 6:30 p.m.

PRESENT: *Jane Kuhn, David Perez, Dennis Iler, Molly Thornton,
Debi Brooks, Dave Solly, Mary Lisy*

ABSENT:

The following preamble and resolution were offered by Member Mary Lisy and supported by Member Jane Kuhn:

RESOLUTION TO ADOPT 2016-2017 BUDGET AND CERTIFY 2016 TAX LEVY

WHEREAS, the Buchanan District Library is a district library duly constituted under Act 24 of the Michigan Public Acts of 1989, as amended ("Act 24"); and

WHEREAS, pursuant to Act 24, the Board is authorized to levy a tax upon all taxable property within the Buchanan District Library district (the "District") provided that the districtwide tax is authorized by the electors of the District; and

WHEREAS, on August 3, 2010, the electors of the District authorized the Board to levy a districtwide property tax in an amount not to exceed 0.9 mills for a period of ten (10) years, 2011 through 2020, inclusive, to provide funds for Library purposes; and

WHEREAS, on August 4, 2015, the electors of the District authorized the Board to levy a districtwide property tax in an additional amount not to exceed 0.3 mills for a period of ten (10) years, 2015 through 2024, inclusive, to provide funds for Library purposes: and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act, Act No. 43 of the Public Acts of the Second Extra Session of 1963, as amended ("Uniform Budgeting and Accounting Act"), the Board has, following the required public notice, conducted a public hearing on its proposed 2016-2017 budget; and

WHEREAS, the Board has determined it will approve the 2016-2017 budget in the total amount of \$496,350.00 as set forth in Exhibit A; and

WHEREAS, based upon estimated revenue and budget projections, the Board has determined that it will levy a districtwide operating tax in the total amount of 1.2 mills to be collected with the December 1, 2016 tax levy.

NOW, THEREFORE, BE IT RESOLVED by the Board:

1. The Board hereby certifies that the electors of the District approved an annual tax rate of 0.9 mills (\$0.90 per \$1,000 of taxable value) at an election held on August 3, 2010.

2. The Board hereby certifies that the electors of the District approved an additional annual tax rate of 0.3 mills (\$0.30 per \$1,000 of taxable value) at an election held on August 4, 2015.

2. The Board hereby approves and adopts the 2016-2017 budget in the total amount of \$496,350.00 (as set forth in Exhibit A) as its general appropriations act pursuant to the Uniform Budgeting and Accounting Act.

3. The Board appropriates the following sums to defray expenses and meet liabilities for fiscal year 2016-2017 for District Library purposes based on the statement of estimated revenues, all as set forth below:

Revenues:	
Current Property Taxes 1.2 mills	\$344,000.00
State Aid to Public Libraries	\$6,200.00
Local Grants	\$21,450.00
Library Fines	\$97,500.00
Interest Income	\$1,000.00
Other Revenue	\$4,700.00
Donations	\$16,500.00
Contributions	\$0.00
Total Revenues	\$491,350.00
Expenses:	
Miscellaneous Expense	\$3,600.00
Repairs and Maintenance	\$23,000.00
Public Utilities	\$30,000.00
Community Promotions	\$11,500.00
Insurance/Bonds	\$5,750.00
Supplies	\$5,800.00
Media	\$37,750.00
Personnel	\$291,648.65
Legal and Professional Fees	\$6,500.00
Accounting and Audit Fees	\$10,550.00
Taxes	\$150.00
Technology	\$3,400.00
Capital Outlay	\$42,500.00
Total Expenses	\$472,148.65

4. Pursuant to Act 24, the Board hereby levies on December 1, 2016, a property tax upon all real and tangible personal property within the District in the total amount of 1.2 mills (\$1.20 per \$1,000) on the taxable valuation of such property to provide funds for District Library purposes.

5. The Board hereby certifies that the operating millage to be levied on all taxable property in the District has been reduced, if necessary, to comply with Headlee, MCL 211.34d, and the Truth-in-Taxation Act, MCL 211.24e.

8. The President and Secretary of the Library Board are hereby authorized and directed to provide a certified copy of this Resolution and the 2016 Tax Rate Request on Michigan Department of Treasury Form L-4029 to the Berrien County Clerk, the Berrien County Equalization Department, and to each township and city clerk included in the District.

ADOPTED this 16th day of June, 2016.

YEAS: Kuhn, Perez, Elce, Thornton, Brooks,
Soley, Lysy

NAYS: —

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Buchanan District Library, County of Berrien, State of Michigan, at a regular meeting held on June 16, 2016 the original of which is on file at the library and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

Dated: June 16, 2016

Molly Thornton
Molly Thornton, Secretary

Buchanan District Library Budget 2016-2017

Income

4000 · Property Tax Revenue	
403.000 · Buchanan City Millage-Operating	\$99,000.00
406.000 · Buchanan Twp Millage-Operating	\$137,000.00
407.000 · Niles Twp Millage-Operating	\$45,000.00
408.000 · Bertrand Twp Millage-Operating	\$63,000.00
Total 4000 · Property Tax Revenue	<u>\$344,000.00</u>
4006 · State Aid	
567 · State Aid/Co-op	\$6,200.00
Total 4006 · State Aid	<u>\$6,200.00</u>
4305 · Local Grants	
650.01 · Gateway Grant	\$18,450.00
657 · Other Grants	\$3,000.00
Total 4305 · Local Grants	<u>\$21,450.00</u>
4502 · Library Fines	
658 · Library Late Fines	\$2,500.00
659 · Library Penal Fines	\$95,000.00
Total 4502 · Library Fines	<u>\$97,500.00</u>
4601 · Interest Income	
Total 4601 · Interest Income	<u>\$1,000.00</u>
	\$1,000.00
4700 · Other Revenue	
644 · Copy & Fax	\$3,500.00
648 · Book Sales	\$1,200.00
Total 4700 · Other Revenue	<u>\$4,700.00</u>
4706 · Donations	
695 · Building Fund	\$15,000.00
699 · Donation Income	\$1,000
699.003 · Donation Income-PR	\$500.00
Total 4706 · Donations	<u>\$16,500.00</u>
4708 · Contributions-Other Gov Units	
685 · Bertrand Twp Donation	0
Total 4708 · Contributions-Other Gov Units	<u>0</u>
	\$491,350.00

Expenses

5601 · Miscellaneous Expenses	
831 · Membership and Dues	\$100.00
864 · Conferences & Workshops	\$1,500.00
873 · Travel & Car Allowance	\$2,000.00
Total 5601 · Miscellaneous Expenses	<u>\$3,600.00</u>
5602 · Repairs & Maintenance	
931 · Maintenance-Building	\$21,000.00
934 · Maintenance-Equipment	\$2,000.00
Total 5602 · Repairs & Maintenance	<u>\$23,000.00</u>
5603 · Public Utilities	
853 · Telecommunications	\$4,000.00
921 · Utilities	\$26,000.00
Total 5603 · Public Utilities	<u>\$30,000.00</u>
5604 · Community Promotions	
885.01 · PR-General	\$4,000.00
885.02 · PR-Youth	\$5,500.00
890 · Fundraising Materials	\$2,000.00
Total 5604 · Community Promotions	<u>\$11,500.00</u>
5605 · Insurance & Bonds	
912 · Fire & Liability Insurance	\$5,750.00
Total 5605 · Insurance & Bonds	<u>\$5,750.00</u>
5607 · Supplies	
730 · Postage	\$500.00
756 · Library Supplies	\$5,300.00
Total 5607 · Supplies	<u>\$5,800.00</u>
5608 · A/V, Books, Periodicals	
731 · Media	\$37,000.00
735 · Microfilm	\$750.00
Total 5608 · A/V, Books, Periodicals	<u>\$37,750.00</u>

5609 · Personnel	
706 · Salaries	\$220,178.42
706.010 · Workers Comp	\$779.00
715.000 · Fringe Benefits	
715.002 · Fringe-MERS	\$12,086.54
715.005 · Fringe Payroll Taxes	\$16,843.65
715.040 · Fringe-Health	\$30,311.04
715.041 · Fringe-HSA Contributions	\$10,800.00
715.042 · Fringe-Life Insurance	\$650.00
Total 715.000 · Fringe Benefits	<u>\$70,691.23</u>
Total 5609 · Personnel	\$291,648.65

5610 · Legal & Professional Fees	
561 · Legal Fees	\$2,500.00
562 · Professional Fees	\$4,000.00
Total 5610 · Legal & Professional Fees	<u>\$6,500.00</u>

5611 · Accounting & Audit Fees	
802 · Accounting Support	\$5,200.00
807 · Audit	\$5,350.00
Total 5611 · Accounting & Audit Fees	<u>\$10,550.00</u>

5612 · Taxes	
963 · Property Tax Expense	\$150.00
Total 5612 · Taxes	<u>\$150.00</u>

700 · Technology	\$3,400.00
Total 700 · Technology	<u>\$3,400.00</u>

\$429,648.65

5600 · Capital Outlay	
970.001 · Capital Outlay-Building	\$42,500.00
Total 5600 · Capital Outlay	<u>-\$42,500.00</u>

\$19,201.35