

**Buchanan District Library  
Regular Board Meeting  
Community Room  
October 1, 2018 6:30pm**

**Minutes**

**Call to Order:** President Dave Perez called the meeting to order at 6:30 pm, also in attendance trustees Molly Thornton, Janet Kuhn, Mary Lysy, Debi Brooks, Dennis Iler, and Director Barbara Gordon.

**Adoption of Agenda:** Janet made a motion to adopt the agenda as presented, Dennis seconded, all trustees voted yes.

**Recognition of Visitors:** none

**Community Concerns:** Barbara reported positive feedback from patrons regarding the men's room and the locked door after 3pm.

**Routine Business:**

**Correspondence:** none

**Minutes and Calendar:** Molly made a motion to accept the August meeting minutes, Dennis seconded, all supported yes. The calendar was reviewed.

**Financial Reports and Approval of Expenditures:** Janet made a motion to accept the financial reports as presented, Molly seconded and all trustees voted yes.

**Committee Reports:**

**Public Relations & Fundraising:** upcoming meeting October 5<sup>th</sup> 1:30pm

**Library Policy:** none

**Personnel:** none

**Building:** library staff and committee will meet with construction and architecture teams every 2 weeks to discuss current project, beginning October 11<sup>th</sup>.

**Budget and Finance:** none

**Technology:** none

**Directors Report:** see report

**Unfinished Business:**

**Fundraising special meeting October 4<sup>th</sup>:** postponed until further notice

**New Business:**

**Resolution to Authorize Issuance of Library Facilities Bonds:** Janet made a motion to accept the resolution, Debi seconded, all trustees voted yes.

**Selection of Bond Paying Agent:** Janet made a motion to accept Bank of New York Mellon Trust Company as paying agent, Mary seconded, all trustees voted yes.

Chemical Bank authorized signers: It was discussed and agreed to retain Barbara as a signer until a new Director is in position. Dennis made the motion: Please update signing privileges on account #\*\*\*\*\*4771 to include Barbara Gordon, Mary Lysy, Dave Perez, and Deborah VerValin. Molly seconded, all trustees voted yes.

**Reschedule October Board meeting to accommodate bond closing:** Next meeting will be October 25<sup>th</sup> at 6:30pm.

**Questions and Comments from Board Members:** the personnel committee will hold an exit interview with Barbara Gordon.

**Adjournment:** 7:20 pm