

**Buchanan District Library  
Regular Board Meeting  
November 17, 2016**

**Call to Order:** President David Perez called the meeting to order at 6:30 pm. Board members present were David Perez, Dare Soley, Janet Kuhn, Molly Thornton, Dennis Iler, Mary Lysy and Debbie Brooks. Director Barbara Wallace represented the Library Staff.

**Adoption of Agenda:** Motion made by Dare Soley to accept agenda, seconded by Janet Kuhn. Motion carried.

**Recognition of Visitors:** Brian Wisneski gave presentation of FY 2015-2016 audit. Chauncui West, a 2014 graduate of Detroit High School and Johnny Johnson, a 2014 graduate of Buchanan High School were also present. Both young men are interested in getting more involved with the community.

**Community Concerns:** Barbara said a patron felt the Cocktail Party was too exclusive, and that the library should consider a holiday open house with free admission.

**Routine Business:**

**Correspondence:** None

**Minutes:** Motion made by Janet Kuhn to accept the October minutes as written. Seconded by Dare Soley. Motion carried.

**Financial Report:** See Director's report for details. Motion made by Molly Thornton to accept report. Seconded by Dennis Iler. Motion carried.

**Committee Reports:**

**Public Relations/Fundraising:** Meeting held 11/17/16 prior to Board Meeting. See report for details.

**Library Policy:** Barbara needs to put together a policy for using the credit card reader. She will work with the policy committee to present the new policy at December's meeting.

**Personnel:** No meeting.

**Building:** Molly has three estimates for improving the building signage, but feels the work should to be delayed until tax income arrives due to unexpected expenditures. Affordable Asphalt inspected our parking lot. Only a couple places need minor repairs. The lot should be resealed in the near future, but there is no sinking where the lot contacts the drain and creek on the NE corner. Barbara reported that Ibid Electric replaced the ballasts and bulbs in all the parking lot lights and lights over the handicap ramp and entry stairs.

**Budget & Finance:** No meeting.

**Technology:** No meeting. New cell phone was purchased and is in use.

**Director's Report:** See report. The library board will meet on Monday, December 19<sup>th</sup> for a building plan review.

**Unfinished Business:** None

**New Business:**

**2017 holiday closings:** See Director's report for details. Dennis Iler made a motion to accept the hours as presented. Seconded by Molly Thornton. Motion carried. The board informally decided to keep regular hours on Wednesday, November 23<sup>rd</sup>, the day before Thanksgiving.

**Completion of "Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License":** Janet Kuhn made a motion to apply for the special license. Seconded by Dare Soley. Motion carried.

**Questions and comments from Board Members:** Molly Thornton suggested finding a way to make the cocktail party seem less exclusive to encourage better participation.

**Adjournment:** Meeting adjourned at 7:20 pm.

**Next meeting:** Next meeting December 15th, 2016