

**Buchanan District Library**

**Regular Board Meeting**

**November 24, 2015**

**6:30 pm**

**Children's Area**

**Minutes**

**Call to Order:** President Mary Lysy called the meeting to order at 6:31 pm. Molly Thornton, Dave Perez, Janet Kuhn, Debi Brooks, Krista Parin and Barbara Wallace were present.

**Adoption of Agenda:** Janet made a motion to approve the agenda as presented, Debi seconded, all present voted yes.

**Recognition of Visitors:** Assistant Director and library technology expert Pamela Salo visited the meeting to give the board an overview of her current projects that were inspired by a Makerspaces webinar she completed. She reviewed her work with the library digital scanner and New Good Hope Baptist Church and the new Littlebits program.

**Community Concerns:** Patron Colin Elliott submitted a Patron Statement of Concern Form regarding the personal life of Science Fiction author Marion Zimmer Bradley. The board discussed and agreed not to remove the books, Barbara will inform the patron.

**Routine Business:**

**Correspondence:** A. Casperson Books in Niles is closing and has contacted Barbara with an offer to buy books for a discounted offer. Barbara will continue to correspond with the bookstore owner.

**Minutes:** Molly will amend the October meeting minutes to correctly state that the One Book One World program is hosted by St. Joe County Public Library in South Bend, Indiana. Mary made a motion to approve the October minutes once amended, Janet seconded the motion, all present voted yes.,

**Financial Reports:** Krista made a motion to accept the financial reports as presented, Dave seconded and all members present voted yes.

**Old Business:**

**Review Calendar:** The calendar was reviewed.

**Holiday Closings:** Holiday closings for 2016 were established and are as follows:

Closed: Jan. 1, NYD

May 30, Memorial Day

July 4, Independence Day

September 5, Labor Day

November 24, Thanksgiving

December 24 (Saturday, closed all day), Xmas Eve

December 26 (Monday, closed in observance of Xmas)

Open: 9-2 on December 31, NYE

**Cocktail Party:** The event was considered a success, raising \$3,135.00. See Directors Report for more information. Thank You cards will be sent to all Silent Auction donors.

**L.L. Bean Order:** Staff and board member shirt orders have been finalized.

**New Business:**

**Building Insurance:** Board members agreed to accept a bid for building insurance from Redbud Insurance.

**Holiday Staff Recognition:** December 16 the board will honor the staff with an all-day potluck style celebration for holiday staff recognition.

**2016 program and event schedule:** Barbara and the staff have finalized the program and event calendar for spring of 2016, up to summer reading.

**Committee Reports:**

**Public Relations:** none

**Library Policy:** A bed bugs policy is being developed; an email policy for board members is in development; the volunteer policy will be amended.

**Personnel:** none

**Building:** The DDA was contacted about financial support for cleaning the exterior of the building and denied the request at this time; SculptureWorks will make a preliminary visit to the library mid-November to discuss sculpture exhibits; the project for the removal of the transformer box in the parking lot has been postponed until early 2016.

**Budget and Finance:** none

**Technology:** The committee is in the process of developing the new emails for board members.

**Directors Report:** see report

**Questions and Comments from Board members:**

**Adjournment:** Mary adjourned the meeting at 8:05 pm.

**Next meeting December 17<sup>th</sup>, 6:30 pm.**