

**Buchanan District Library  
Regular Board Meeting  
May 18, 2017**

**Call to Order:** President David Perez called the meeting to order at 6:34 PM. Board members present were David Perez, Janet Kuhn, Dennis Iler, Mary Lysy, and Dare Soley. Board members absent were Molly Thornton and Debbie Brooks. Director Barbara Wallace represented the Library Staff.

**Adoption of Agenda:** Motion made by Janet Kuhn to accept agenda, seconded by Dennis Iler. Motion carried.

**Recognition of Visitors:** None

**Community Concerns:** None

**Routine Business:**

**Correspondence:** None

**Minutes and Calendar:** Motion made by Janet Kuhn to accept the April minutes as written. Seconded by Dare Soley. Motion carried.

**Financial Reports and Approval of Expenditures:** Motion made by Dennis Iler to accept report. Seconded by Mary Lysy. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:** See Director's Report for details on fundraising.

**Library Policy: Youth Access Card Policy:** Met to draft youth access card policy.

**Personnel:** Met May 17<sup>th</sup>. Raises and projected funds for personnel were discussed. Barbara's contract for 2017-2018 was signed. Dare Soley made a motion to adopt new contract. Seconded by Janet Kuhn. Motion carried.

**Building:** Discussion about pursuing the replacement of the roof independent of an architectural firm to save money on professional costs. Further discussion will take place at workshop to review RFP responses in June.

**Budget & Finance:** Amendments proposed to budget. Janet Kuhn made a motion to accept the 2016-2017 budget amendments as presented. Seconded by Mary Lysy. Motion carried.

**Technology:** Barbara reported the cell phone being used to take credit card payments is working great. Children's launch pads are coming.

**Director's Report:** See report.

**Unfinished Business:**

**Set meeting to discuss RFPs:** Set for June 7<sup>th</sup> at 6:30. Proposals for phase 2 & 3 of remodeling project will be discussed.

**New Business:**

**Set Board meeting Schedule:** Set for the third Thursday of each month for 2017-2018.

**Health Insurance, Agent of Change:** After discussion, the decision was made to stay with Redbud Insurance until 2018.

**Extend library hours, Unsanctioned:** After discussion, it was agreed to extend hours on May 27<sup>th</sup>. Motion made by Janet Kuhn to extend library hours to 4:00 PM on Unsanctioned Saturday. Seconded by Mary Lysy. Motion carried.

**Questions and comments from Board Members:** All Board members commented on how great the front window looks. Meg Paulette replaced the fundraising chart with "Building A Better Library" design to reflect the theme for summer reading program.

Janet Kuhn suggested typing up a new agreement to present to the city for the Story Walk. Those present agreed it would be a good idea to present a new agreement rather than sign the one presented to us by the city.

**Adjournment:** Meeting adjourned at 7:31 PM.

**Next meeting:** June 15th, 2017 at 6:30 PM