

**Buchanan District Library
Regular Board Meeting
Community Room
May 26, 2016
6:30 pm
Minutes**

Call to Order: Mary Lysy, Janet Kuhn, Dennis Iler, Dave Perez, Debi Brooks, Dare Soley, Molly Thornton and Barbara Wallace all present. Mary Lysy called the meeting to order at 6:34.

Adoption of Agenda: Janet made a motion to accept the agenda as presented, Dare seconded, all voted yes.

Recognition of Visitors: None.

Community Concerns: Barbara sent a letter to the Buchanan Police Department from the board members addressing the issue of misbehaved teens and the request for assistance in the parking lot area. Barbara reported that there has been more police patrol in parking lot but there is still behavioral misconduct occurring inside, the staff is handling it the best they can.

William Cameron reported that the lights on the outside of the building were on. Barbara is looking in to that.

Routine Business:

Correspondence: The library received an apology letter from young patron for destroying a Christmas wreath in December 2015; Gail Madziar, the Executive Director of the Michigan Library Association sent an email to Barbara regarding property taxes.

Minutes: Mary made a motion to accept the minutes as presented, Dare seconded, all voted yes.

Financial Reports and Approval of Expenditures: Dare made a motion to approve the reports as presented, Dave seconded, all voted yes.

Committee Reports:

Public Relations: none

Library Policy: none

Personnel: Debi gave a recap of first employee appreciation day.

Building: Molly and Dennis reviewed the most recent findings regarding the GE transformer box

Budget and Finance: The next meeting was scheduled for the first week in June.

Technology: Barbara informed the board of the new disc cleaner. Employee Tom Peterson offered to lead the service.

Fundraising: New event ideas and a higher gift level were discussed.

Directors Report: See Report

Unfinished Business:

Image Audit: Still in process.

New Business:

Workers Compensation: Molly made a motion to accept the bid for Workers Comp Insurance from Redbud Insurance, Dave seconded, all voted yes.

HVAC Bid: Proposal from Integritech, see proposal.

Questions and Comments from Board Members: Book Mobile.

Adjournment: Mary Lysy adjourned the meeting at 7:55

Next Meeting: June 16th, 2016