

**Buchanan District Library**  
**Regular Board Meeting**  
**March 17, 2016**  
**6:30 pm**  
**Community Room**

**Call to Order:** Mary Lysy called the meeting to order at 6:37 pm. Janet Kuhn, Barbara Wallace, Molly Thornton, Dave Perez, Debi Brooks and Dare Soley were present.

**Adoption of Agenda:** Janet made a motion to adopt the agenda as presented, Debi, seconded, all voted yes.

**Recognition of Visitors:** Dennis Iler, a community resident interested in becoming a trustee, attended.

**Community Concerns:** none

**Routine Business:**

**Correspondence:** none

**Minutes:** Dave made a motion to accept the February meeting minutes, Dare seconded, all trustees voted yes.

**Financial Reports and Approval of Expenditures:** Dare made a motion to approve the financial reports and expenditures as presented, Molly seconded, all trustees voted yes.

**Committee Reports:**

**Public relations:** none

**Policy:** none

**Personnel:** see director's report

**Building:** Barbara discussed our findings from an initial meeting with Edward J. White and Integritech regarding software updates to the building's HVAC monitoring system. It was agreed by all present to solicit another bid and review proposals before proceeding with any changes or updates.

**Budget and Finance:** The committee plans to meet in late April or early May to discuss and review budget amendments.

**Technology:** The \$4,740 in grant money from the Michigan Gateway Community Foundation was used to purchase littleBits, a GoPro camera and goose neck camera attachment, a wireless printer, a button maker, and a secure storage cabinet. The littleBits Kits are now available to check out by patrons 18 years and older with library accounts in good standing.

**Fundraising:** A planning meeting will be scheduled in April.

**Directors Report:** see report

**Unfinished Business:**

**Review Calendar:** The calendar was reviewed; Barbara is planning the staff workshop.

**New Business:**

Janet made a motion to accept Dennis Iler's interest in joining the board, pending the approval of the school board.

**Image Audit:** The trustees are to complete the image audit sheet and submit back to Barbara before the April regular board meeting.

**Plow Day Volunteers:** Mary will organize volunteers.

**Questions and Comments from Board Members:** Janet inquired about the status of our position with the DDA, Barbara reported that no new developments had occurred, Barbara plans to attend the next regular DDA meeting.

**Adjournment:** 7:42pm

**Next Meeting:** April 21, 2016