

**Buchanan District Library
Regular Board Meeting
June 15, 2017**

Call to Order: President David Perez called the meeting to order at 6:33 PM.

Board members present were David Perez, Janet Kuhn, Dennis Iler, Mary Lysy, Dare Soley, Debbie Brooks and Molly Thornton. Director Barbara Wallace represented the Library Staff.

Adoption of Agenda: Motion made by Janet Kuhn to accept agenda, seconded by Molly Thornton. Motion carried.

Recognition of Visitors: Craig Sumerix attended as a member of the building committee.

Community Concerns: None

Routine Business:

Correspondence: Barbara Wallace shared a thank you letter from a patron and a letter from Plante Moran, PLLC, stating the firm would not be responding to the RFP for audit services due to cost.

Minutes and Calendar: Motion made by Dare Soley to accept the May minutes as written. Seconded by Mary Lysy. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Janet Kuhn to accept report. Seconded by Debbie Brooks. Motion carried.

Committee Reports:

Public Relations & Fundraising: No meeting.

Library Policy: Youth Access Card Policy: Motion made by Janet Kuhn to adopt Youth Access Card Policy. Seconded by Dave Perez. Motion carried.

Personnel: No meeting.

Building: Nothing new to report.

Budget & Finance: No meeting.

Technology: Barbara reported Launchpads are officially circulating and patron response has been enthusiastic. All were checked out the first week.

Director's Report: See report.

Unfinished Business:

RFPS for building project: Board recommends Forum Architects for remodeling project with Kil Architecture as the second choice. Mary Lysy suggested calling references for both firms. Barbara, Mary Lysy and Molly Thornton will check references. Motion made by Janet Kuhn to choose Forum Architects for remodeling project contingent on satisfactory references. Seconded by Dare Solely. Motion carried.

New Business:

Budget Hearing: At 7:11 PM Molly Thornton made a motion to open the budget hearing. Seconded by Janet Kuhn. Motion carried.

Comments from the public: None.

Motion made by Dennis Iler to close hearing. Seconded by Dare Soley. Motion carried.

Proposal of the Resolution to Adopt 2017-2018 Budget and Certify 2017 Tax Levy and summation of obligations under the Uniform Budgeting and Accounting Act: Janet Kuhn made a motion to adopt the resolution. Seconded by Dennis Iler. Motion carried.

RFPs for Audit Services: Barbara sent RFPs to Gerbel & Company, Siegfried Crandall, Jim Scarpone, Gabridge & Company, and Abraham & Gaffney. After a brief discussion a motion was made by Dare Soley to accept the 2017-2018 contract proposed by Gerbel & Company. Seconded by Debbie Brooks. Motion carried.

Appointment of Board Committee Members: Molly Thornton made a motion for all committees to retain their current members for the 2017-2018 fiscal year. Seconded by Debbie Brooks. Motion carried.

Questions and Comments from Board Members: None

Adjournment: Meeting adjourned at 7:26 PM

Next meeting: July 20th, 2017 at 6:30 PM