

**Buchanan District Library  
Regular Board Meeting  
June 16, 2016  
Community Room  
6:30 pm**

**Call to Order:** President Mary Lysy called the meeting to order at 6:30 pm. Barbara Wallace, Molly Thornton, Dare Soley, Debi Brooks, Janet Kuhn, Dave Perez were also present.

**Adoption of Agenda:** Mary made a motion to accept the agenda as presented, Dave seconded, all present voted yes.

**Recognition of Visitors:** Craig Orpert, from EJ White, Larry Stevens from Integritech. HVAC Contract discussion: Sensors/zone dappers will fit with third floor expansion, claiming seamless integration, 1-2 days of work/no system. Rezoning for IT room and Barb's office. Dave made a motion to accept the proposal/contract provided by Integritech/EJ White to update our total HVAC/software system, Janet seconded the motion, all present voted yes. All three parties signed the contract.

**Community Concerns:** none

**Routine Business:**

**Correspondence:** none

**Minutes:** Dave made a motion to accept the May meeting minutes as presented, Dare seconded, all voted yes.

**Financial Reports and Approval of Expenditures:** Molly made a motion to accept the reports as presented, Debi Seconded, all present voted yes.

**Committee Reports**

**Public Relations:** Public relations and fundraising will meet together before the next regular meeting.

**Policy:** None.

**Personnel:** Compiling birthdays of new employees for appreciation.

**Building:** Rail painting project and parking lot dip assessment coming up in July.

**Budget and Finance:** Budget to be discussed under New Business.

**Technology:** BDL to be named a littleBits global chapter.

**Fundraising:** Hog Roast, idea in planning; Meg to paint windows for fundraising promo.

**Director's Report:** See report.

**Unfinished Business:**

**Image Audit:** Ongoing.

**HVAC Contract:** Discussed under Recognition of Visitors.

**New Business:**

**Proposal of final budget amendments for the 2015-16:** Dare motioned to accept, Dave seconded, all voted yes.

**Budget Hearing:** Mary made a motion to open the meeting to the public, Janet seconded, all voted yes.

Mary made a motion to close the budget hearing, Dave seconded, all voted yes.

**Proposal of hourly wage increases:** Reviewed, see sheet.

**Proposal of the Resolution to Adopt 2016-2017 Budget and Certify 2016 Tax Levy and summation of obligations under the Uniform Budgeting and Accounting Act:** Mary made a motion to adopt the 2016-17 budget and tax levy and summation, Janet seconded, all present voted yes; Mary filled out the official document, Molly signed it.

**Gerbel & Company contract proposal for 2015-16 FY audit:** The contract was accepted and signed.

**Appointment of Board Committee members:**

Technology: Janet, Dennis, Molly

Joint Committee of PR and Fundraising: Mary, Dave, Debi, Dare

Policy: Mary, Molly, Dennis

Building: Molly, Dave, Dennis

Personnel: Debi, Dave, Mary

Finance: Janet, Dare, Dave, Mary

**Establish meeting dates for 2016-17 FY:** The meetings will remain on the third Thursday of the month.

**Questions and Comments from Board Members:**

**Adjournment:** meeting adjourned 8:05pm

**Next Meeting:** July 21<sup>st</sup>, 2016