

**Buchanan District Library
Regular Board Meeting
January 19, 2017**

Call to Order: President David Perez called the meeting to order at 6:34 pm. Board members present were David Perez, Janet Kuhn, Molly Thornton, Dennis Iler, Mary Lysy, Debbie Brooks and Dare Soley. Director Barbara Wallace represented the Library Staff.

Adoption of Agenda: Motion made by Molly Thornton to accept agenda, seconded by Debbie Brooks. Motion carried.

Recognition of Visitors: None present.

Community Concerns: None.

Routine Business:

Correspondence: None.

Minutes and Calendar: Motion made by Janet Kuhn to accept the December minutes as written. Seconded by Mary Lysy. Motion carried.

Financial Reports and Approval of Expenditures: See Director's Report for details. Motion made by Dennis Iler to accept report. Seconded by Debbie Brooks. Motion carried.

Committee Reports:

Public Relations & Fundraising: No meeting. See Director's Report for details on fundraising.

Library Policy: No meeting.

Personnel: No meeting. New employee Amber Breden will begin work next week.

Building: No meeting.

Budget & Finance: Will meet January 25th at 4:30.

Technology: No meeting. Barbara said Playaway Launchpads will be purchased for the Children's area with grant money from MGCF.

Director's Report: See report.

Unfinished Business:

Credit card payment policy: Janet Kuhn made a motion to approve the policy presented. Seconded by Dennis Iler. Motion carried.

New Business:

RFP submitted by Arkos Design for building project phases 2&3

After much discussion it was decided the Building Committee will meet to draft a new RFP which will be sent out to a number of architectural firms for bid.

Reschedule March 16, 2017 meeting

Moved to March 14th.

Close library March 16th for Staff Development Day

Reschedule April 20, 2017 meeting

Moved to April 26th.

Questions and comments from Board Members: Barbara attended the last Buchanan Area Recreational Board meeting. The board unanimously approved the Story Walk project for the Commons. Barbara will attend a February City Commissioners meeting to present the Story Walk again for hopeful approval.

Adjournment: Meeting adjourned at 7:36 pm.

Next meeting: February 16th, 2017 at 6:30pm.