Buchanan District Library
Regular Board Meeting
January 28, 2016
6:30 pm
Community Room
Minutes

Call to Order: Mary Lysy was present and called the meeting to order at 6:34 pm, also in attendance were Molly Thornton, Janet Kuhn, Dave Perez, Dare Soley, Debi Brooks and Barbara Wallace.

Adoption Of Agenda: Janet made a motion to accept the Agenda, as amended to include under New Business the resignation of trustee Krista Parin, Dave seconded, all trustees present voted yes.

Recognition of Visitors: No visitors.

Community Concerns: None

Routine Business:
Correspondence: The library will buy a table for the upcoming Annual Chamber of Commerce Awards Dinner in April. Barbara shared holiday cards received by patrons and community members.

Minutes: Janet made a motion to accept the December 2015 minutes as presented, Dare seconded, all trustees voted yes.

Financial Reports and Approval of Expenditures: Molly made a motion to accept the financial reports as presented, Debi seconded, all trustees voted yes.

Old Business:
Review Calendar: Barbara will submit the grant application for MCGF.

Trustee email use policy: Dave made a motion to accept the new trustee email policy as presented, Dare seconded, all trustees voted yes.

Volunteer policy: policy and personnel committee to meet and discuss updating the volunteer policy, to be addressed at February regular board meeting.

New Business:
Trustee Krista Parin resignation: Mary made a motion to accept Krista's resignation, Janet seconded, all trustees voted yes.

Budget Amendments: Dare made a motion to accept the Budget as amended, Dave seconded, all trustees voted yes.

Staff In-Service Training: Barbara would like to conduct an in-service and training day with the staff possible featuring a motivational speaker and/or refresher course. She will determine a date and finalize a plan, the library will be closed that day.

Inventory: Inventory is current and up to date.

Committee Reports:
Public Relations: no report
Library Policy: currently revising volunteer policy
Personnel: no report
Building: no report
Budget and Finance: no report
Technology: no report
Fundraising: no report

Directors Report: See Report