

**Buchanan District Library  
Regular Board Meeting  
August 18, 2016**

**Call to Order:** President Mary Lysy called the meeting to order at 6:32 pm. Board members present were Mary Lysy, Dare Soley, Janet Kuhn, Molly Thornton, Debbie Brooks, Dennis Iler, and David Perez. Director Barbara Wallace represented the Library Staff.

**Adoption of Agenda:** Barbara Wallace said an amendment needed to be made to the June minutes. Mary Lysy was not listed on the finance committee. Mary made a motion to edit the agenda to reflect changing of the June minutes. Seconded by Janet Kuhn. Motion carried.

**Recognition of Visitors:** None present

**Community Concerns:** Barbara brought up the on-going problem of patron complaints about two other patrons. After a discussion it was agreed something needs to be done to resolve the issue. Barbara will follow up and report back.

**Routine Business:**

**Correspondence:** Thank you received from Scarecrow Ladies.

**Minutes:** Motion made by Janet Kuhn to amend June's minutes to reflect Mary's position on the finance committee, seconded by David Perez. Motion carried.

**Financial Report:** David Perez made a motion to accept the report as presented. Debbie Brooks seconded. Motion carried.

**Committee Reports:**

**Public Relations/Fundraising:** Discussion and agreement to meet Wednesday August 31<sup>st</sup> at 5:30. Will meet to discuss fundraising.

**Library Policy:** Committee will meet Thursday, August 25<sup>th</sup> at 10:00 am.

**Personnel:** Last meeting resulted in the dismissal of Tom Peterson. Now taking applications to fill the vacancy.

**Building:** Power washing the building, better entrance signage, and the power box on the west side of the building were discussed. Dennis Iler has a chemical that can be sprayed on for cleaning. He would like to try that before hiring out power washing of the building.

**Budget & Finance:** No meeting in July

**Technology:** No meeting yet. Barbara suggested a meeting after Labor Day. Committee members all agreed.

**Director's Report:** See report.

#### **Unfinished Business:**

**Appointment of executive board members:** Janet Kuhn nominated David Perez for president, seconded by Dare Soley. Dare Soley nominated Janet Kuhn for vice president, seconded by David Perez. Janet Kuhn nominated Dare Soley for treasurer, seconded by David Perez. Janet Kuhn nominated Molly Thorton to remain as secretary, seconded by Dennis Iler. Motion carried.

#### **New Business:**

**Nelson's Fundraiser:** Barbara reported 100 tickets sold. The need for at least six volunteers to help with the fundraiser the day of was discussed. Two library Pages will work the event. Barbara reported that we will have a credit card reader to help collect payments made the day of the fundraiser. It was brought to everyone's attention that a food permit may be needed even though the chicken will arrive cooked. Molly offered the use of Union Coffee House's permit if there is a problem.

**Discussion of new library attorney:** Dick Butler is retiring. Anne M. Seuryneck is being looked at as a replacement. Barbara has met her and feels she will be a good fit for the library. Barbara will reach out to Anne Seuryneck and give a report at our next meeting.

**Questions and comments from board members:** David Perez talked about tie-dye day on September 3<sup>rd</sup> to benefit the parks. Janet Kuhn inquired about our Ancestry.com classes and how they are going. It was reported that they are doing well. She also asked about the status of fundraising. She suggested borrowing

the remaining amount needed while interest rates are still low so Phase Two can be started. Barbara said she has been asked to serve on the Southwest Michigan Library Co-Op. Barbara will take the position, but it will mean additional mileage expenses.

**Adjournment:** Meeting adjourned at 7:50 pm.

**Next meeting:** Next meeting September 15, 2016