

**BUCHANAN DISTRICT LIBRARY**  
**Regular Board Meeting**  
**Held online due to COVID-19 related restrictions**  
**April 15, 2021, at 6:30pm**

**AGENDA**

- Call to Order
- Adoption of Agenda
- Recognition of Visitors
- Community Concerns
- Routine Business
  - Correspondence
  - Minutes and Calendar
  - Financial Reports and Approval of Expenditures
- Committee Reports
  - Public Relations & Fundraising
    - Report from March 30 meeting to discuss Friends Group
    - Meg to meet with Joellen Bellaire sometime in May
  - Library Policy
    - Approve MERS Addendum for part-time 457 plan
  - Personnel
    - Summer Internship job description
  - Building
    - Image Audit results and parking lot quote
    - New building maintenance help
    - Roof maintenance quote
  - Budget and Finance
  - Technology
- Director's Report
- Unfinished Business
  - Strategic Planning in 2021
    - Survey results
    - Staff SWOT Analysis
    - Possible dates for Board/Steering Committee Strategic Planning meeting, May 8, 15, or 22, 2pm–6pm.
- New Business
- Questions and Comments from Board Members
- Adjournment
- Next Meeting: May 20, 2021, at 6:30pm