

Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
August 24, 2023

Call to Order: President Molly Thornton called the meeting to order at 6:33 PM. Board members present were Molly Thornton, Janet Kuhn, Karen McGuirt, Deb Miner, Karen Quasny, Nathanael Lyon, and Jeanne Arbanas. Director Meg Paulette Perez represented the Library Staff.

Adoption of Agenda: Motion made by Karen Quasny to accept agenda. Seconded by Nathanael Lyon. Motion carried.

Recognition of Visitors: Grant Waggoner and Erin Ross were present.

Community Concerns: None

Routine Business:

Correspondence: None

Minutes and calendar: Janet Kuhn made a motion to accept the minutes as written. Seconded by Karen McGuirt. Motion carried.

Financial Reports and Approval of Expenditures: Jeanne Arbanas made a motion to accept the financial report. Seconded by Deb Miner. Motion carried.

Committee Reports:

Public Relations & Fundraising:

- **Schedule meeting for early September:** Meeting to be held September 7th at 5:00.

Library Policy:

- **Decision on final approval of updated policy manual:** Janet Kuhn made a motion to approve the new policy manual. Seconded by Nathanael Lyon. Motion carried.
- **Decision on update to Personnel Policy – Part time Sick Leave:** Nathanael Lyon made a motion to approve changes to the personnel policy. Seconded by Karen Quasny. Motion carried.
- **Resolution to Adopt Public Comment:** The motion was offered by Karen Quasny and supported by Jeanne Arbanas. It was adopted unanimously by all members present (no absences).

Personnel: No meeting.

Building:

- **MI Community Center Grant application due August 31:** Meg gave an overview of the application to the board. The application is complete and is undergoing final review. Board members encouraged Meg to turn the application in as soon as possible.

Budget and Finance: No meeting.

Technology: A new large screen with a rolling stand was purchased with an SMLC technology grant.

Strategic Plan

- Report from July 22 meeting: Fifty three people responded to the annual survey. Committee members spent time analyzing the responses to the survey and setting new action plans for the 2023-2024 fiscal year.

Director's Report: See report.

Unfinished Business:

Review changes to contract with city of Buchanan for public art project on Days Avenue and make a decision to approve if satisfactory. Janet Kuhn made a motion to approve the addition to the proposed contract with Meg authorized to sign the contract when the project begins. Seconded by Jeanne Arbanas. Motion carried.

New Business: None

Questions and Comments from Board Members: Janet Kuhn suggested talking to Peter about keeping an eye out for pictures of the Ski Resort that used to be in Buchanan and old pictures of the Red Bud Track and Trail since they are celebrating their 50th anniversary this year.

Adjournment: Meeting adjourned at 8:08 PM

Next meeting: September 21, 2023 at 6:30 PM