

**Buchanan District Library**  
**Regular Board Meeting**  
**Buchanan District Library Community Room**  
**August 18, 2022 at 6:30pm**

**Call to Order:** President Molly Thornton called the meeting to order at 6:30 PM. Board members present were Molly Thornton, Janet Kuhn, Karen McGuirt, Deb Miner, Karen Quasny and Nathanael Lyon. Jeanne Arbanas was absent. Director Meg Paulette represented the Library Staff.

**Adoption of Agenda:** Motion made by Janet Kuhn to accept agenda. Seconded by Karen Quasny. Motion carried.

**Recognition of Visitors:** Michael Overly from MERS was present give an update on the library's retirement program for employees.

**Community Concerns:** None

**Routine Business:**

**Correspondence:** None

**Minutes and calendar:** Janet Kuhn made a motion to accept the minutes as written. Seconded by Nathanael Lyon. Motion carried.

**Financial Reports and Approval of Expenditures:** Karen Quasny made a motion to accept the financial report. Seconded by Karen McGuirt. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:**

2023 Remembering Buchanan Calendar. There are six sponsors to date.

PERC Breakfast scheduled for Friday, October 21.

First draft of annual appeal will be presented at the September Board meeting.

Planning for Not-So-Silent Night. Will be December 10<sup>th</sup>.

**Library Policy:** Nothing new.

**Personnel:** Karen Ovalle started as a Circulation Assistant on July 26 and is doing a great job.

**Building:** Nothing new.

**Budget & Finance:**

The Board of Trustees request that Molly Thornton, Janet Kuhn, Laura Hauch, and Meg Paulette be made authorized signers for the Buchanan District Library's former Edgewater account at United Federal Credit Union. A motion was made by Janet Kuhn to update signatures on former Edgewater account, now part of United Federal Credit Union, to include the above names. Seconded by Nathanael Lyon. Motion carried.

**Technology:** Nothing new

**Director's Report:** See report

**Unfinished Business:**

**Officer Election and Committee Appointments.**

Karen McGuirt made a motion to nominate current officers to serve for another year.

**Officers:** Molly Thornton, President, Deb Miner Vice President, Janet Kuhn Treasurer, Jeanne Arbanas Secretary. Seconded by Nathanael Lyon. Motion carried by roll call of Board Members. All in favor, none opposed.

**Committees:** Molly Thornton proposed that committees stay the same except Karen Quasny will replace Karen McGuirt as committee chair of the Policy Committee. Molly Thornton also nominated herself, Deb Miner, and Karen Quasny to the newly formed Strategic Plan Committee.

**New Business:** A Strategic Planning meeting is scheduled for September 2 at 10:00am.

**Questions and Comments from Board Members** Karen Quasny wants to increase J Non Fic circulation. Several ideas were discussed, including a Beanstack challenge.

**Adjournment:** Meeting adjourned at 8:20pm

**Next meeting:** September 15, 2022 at 6:30pm