

Buchanan District Library
Regular Board Meeting
Buchanan District Library Community Room
April 20, 2023

Call to Order: President Molly Thornton called the meeting to order at 6:31pm. Board members present were Molly Thornton, Deb Miner, Karen Quasny, Nathanael Lyon, Jeanne Arbanas, and Karen McGuirt. Janet Kuhn was absent. Director Meg Paulette represented the Library Staff.

Adoption of Agenda: Motion made by Karen Quasny to accept agenda. Seconded by Karen McGuirt. Motion carried.

Recognition of Visitors: High school sophomore Grant Waggoner was present.

Community Concerns: None

Routine Business:

Correspondence: Letter from Ashley Regal was discussed, on the subject of the proposed Days Ave. public art that would be displayed on the library's building. The library board are generally in favor of the project but a contract with the City of Buchanan is needed.

Minutes and Calendar: Jeanne Arbanas made a motion to accept the minutes after a small change concerning the Days Ave art project. Seconded by Nathanael Lyon. Motion carried.

Financial Reports and Approval of Expenditures: Motion made by Nathanael Lyon to accept report. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

Public Relations & Fundraising: No meeting.

Library Policy: No meeting.

Personnel:

Meg reported staff accomplishments and recommendations as well as a few staff issues that were discussed at the meeting held on April 4.

Building: Meg presented preliminary drawings for the second floor expansion project done by Pierson Construction. The Board thought it was a good start to what needs to be done to maximize the space.

- **Peter Lysy's request to join the Building Committee:** President Molly Thornton appointed Peter to the Building Committee.

Budget & Finance: Need to schedule a meeting.

Technology:

- **Report from April 18 meeting.** Laura presented a spread sheet that included information about all the library's current hardware, software, and subscription assets. The committee felt Laura had done an excellent job with this. Meg and the rest of the committee are working on a technology plan to be approved by the board at the July meeting.

Strategic Plan:

- **Report from April 4 meeting.** Meg reported that some of the goals set had been accomplished, so they were marked as complete. Others are still being worked on, so they are marked as "in-progress" or "not started." Any goals that have not been accomplished by the end of the fiscal year will be reevaluated and either removed or moved to next year's goals.
- **Review annual Strategic Plan Survey:** Karen McGuirt commented that the option of "other" in the list of racial identities did not seem respectful. Meg did not think that the "other" box could be edited, so it was suggested to remove it and replace it with another question that says, "If you don't see your group represented, please add it here." Meg said she would make edits and send it to the board again. The goal is to send out the survey by June 1st.

Director's Report: See report.

Unfinished Business:

- **Update on Days Avenue public art project in partnership with the City/MMS:** Meg reported that the project is still in progress.

New Business:

A discussion took place about the "Cass County Child Protection Ordinance" that had been scheduled for a vote at the Cass County Commission on the same night as the library's board meeting, but was pulled from the agenda following a strong response from libraries and library advocacy groups across the state. If the ordinance had passed, it would have effectively shut down all libraries in the county and could have included felony charges for violators. The board agreed that staying vigilant is important and that this could happen in our county at any time as well.

Questions and Comments from Board Members:

Adjournment: Meeting adjourned at 7:44 PM

Next meeting: May 18, 2023 at 6:30 pm