

**Buchanan District Library**  
**Regular Board Meeting**  
**Buchanan District Library Community Room**  
**April 21, 2022**

**Call to Order:** President Molly Thornton called the meeting to order at 6:33pm. Board members present were Molly Thornton, Deb Miner, Karen Quasny, Nathanael Lyon and Karen McGuirt. Janet Kuhn and Jeanne Arbanas were absent. Director Meg Paulette represented the Library Staff.

**Adoption of Agenda:** Motion made by Deb Miner to accept agenda. Seconded by Karen McGuirt. Motion carried.

**Recognition of Visitors:** New Assistant Director Erin Ross was present.

**Community Concerns:** None

**Routine Business:**

**Correspondence:** None

**Minutes and Calendar:** Karen Quasny made a motion to accept the minutes as written. Seconded by Deb Miner. Motion carried.

**Financial Reports and Approval of Expenditures:** Motion made by Nathanael Lyon to accept report. Seconded by Karen Quasny. Motion carried.

**Committee Reports:**

**Public Relations & Fundraising:**

**Report from 4/12 meeting :** Notes from this meeting (a joint meeting of the Building and PR/Fundraising committees) were sent to the entire board. Progress towards the goal of funding the next phase of construction is being made in coordination with the Strategic Plan committee. Another combined meeting of of the Building and PR/Fundraising committees is scheduled for May 3.

**Library Policy:**

**Approve changes to library policy from March meeting:** Karen Quasny made a motion to approve changes to policy manual and personnel policy. Seconded by Karen McGuirt. Motion carried.

**Personnel:**

Meg reported staff training day was a success.

**Building:** See Public Relations & Fundraising report.

**Budget & Finance:** No meeting.

**Technology:** Meg reported that everything is in place to move the computers to their new location, but we are waiting on the new shelving so everything can be done at once.

**Director's Report:** See report.

**Unfinished Business:**

**Creation of a standing Strategic Plan Committee:** Nathanael Lyon made a motion to add a Strategic Plan Committee to Article 5 section 3.1 Seconded by Deb Miner. Motion carried.

**New Business:**

Report was given on 4/19/22 Strategic Plan Committee.

**Questions and Comments from Board Members:** Molly Thornton reminded everyone about the upcoming Chamber dinner on Wednesday, April 27 at 5:30.

**Adjournment:** Meeting adjourned at 7:40 PM

**Next meeting:** May 19 at 6:30 pm