Buchanan District Library  
Regular Board Meeting  
April 18th, 2019  

Call to Order: President David Perez called the meeting to order at 6:35pm. Board members present were David Perez, Debi Brooks, Molly Thornton, Dennis Iler, Janet Kuhn and Karen McGuirt. Assistant Director Pamela Salo represented the Library Staff.

Adoption of Agenda: Motion made by Janet Kuhn to accept agenda. Seconded by Molly Thornton. Motion carried.

Recognition of Visitors: None

Community Concerns: None

Routine Business:
  Correspondence: None

  Minutes and Calendar: An April 30th 3:00 Finance Committee meeting was scheduled to prepare budget amendments. A May 3rd 1:30 meeting for Finance and Personnel Committees combined was scheduled to work on budget with Director wage and contract to be determined. A motion was then made by Molly Thornton to accept the minutes and the additions to the calendar. Seconded by Debi Brooks. Motion carried.

  Financial Reports and Approval of Expenditures: Motion made by Molly Thornton to accept report. Seconded by Dennis Iler. Motion carried.

Committee Reports:
  Public Relations & Fundraising: Nothing new.

  Library Policy: Nothing new.

  Personnel:
  Staff Training Day. April 25th, closed until 1PM.

  Building: Janet Kuhn made a motion to approve option 2 LED signage for front of building. Seconded by Dennis Iler. Motion carried.

  Budget & Finance: Meetings set for April 30th and May 3rd.

  Technology: Extra cameras are up and running and panic button for the front desk has been installed. Elevator has been wired and Wi-Fi panels are in.

Director’s Report: See report.
Unfinished Business:

Letter to patrons. Still working on it.

New Trustee – Oath by Karen McGuirt. Alice Kring will be contacted to administer oath.

Director search. Two interviews are scheduled for April 25th.

New Business:

ProQuest $1,372 vs My Heritage Library Edition free. ProQuest is no longer affordable for the library. A motion was made by Molly Thornton to drop ProQuest and use My Heritage Library Edition. Seconded by Karen McGuirt. Motion carried.

Questions and Comments from Board Members: Nothing additional.

Adjournment: Meeting adjourned at 7:35PM

Next meeting: May 16th at 6:30pm