

Buchanan District Library
Regular Board Meeting
April 16, 2020
6:30pm
ON ZOOM

Call to Order: President Dave Perez called the zoom board meeting to order at 6:30. Also in virtual attendance was director Meg Paulette, trustees Molly Thornton, Deb Miner, Dennis Iler, Karen McQuirt, Jeanne Arbanas, and Janet Kuhn.

Adoption of Agenda: Karen made a motion to accept the agenda as presented, Janet, seconded the motion and all voted yes.

Community Concerns: All positive feedback during the shut down.

Routine Business:

Correspondence: none

Minutes and Calendar: the calendar was reviewed. Molly made a motion to approve last months meeting minutes, Dennis seconded and all voted yes.

Financial Reports: Dennis made a motion to accept the financial reports as presented, Deb seconded the motion and all voted yes.

Committee Reports

Public Relations & Fundraising: none

Library Policy: none

Personnel: Staff working at home – Meg has distributed Chrome books to staff to allow them to check emails and virtually attend staff zoom meetings. After a lull and readjustment period the staff has the tools to implement work productivity from home.

Building: building in good shape during shut down.

Budget and Finance: schedule meeting to work on 2020-21 budget - looking to meet between first of May and May board meeting.

Technology: none

Directors Report: see report

Unfinished Business:

Strategic Planning: postponed until the library can reopen.

Resolution submitting millage proposal: the board reviewed the ballot language, Meg will edit it to say Buchanan instead of Berrien in 2 places in section 2.

Janet made a motion to approve the millage ballot language, Deb seconded and all voted yes by roll call.

New Business: none

Questions & Comments: Janet thanked Meg for her continuous work to make the library accessible to the community while being closed and reminded everyone to stay vigilante in social distancing while the positive cases of Covid-19 continues to grow in our city and nearby.

Adjournment: President Dave adjourned the meeting at 7:17pm.

Next Meeting: May 21, 2020 at 6:30pm.